



BOARD OF COUNTY COMMISSIONER'S

MINUTES

MONDAY, AUGUST 13, 2018

Prayer and Pledge of Allegiance were led by Commissioner Harold Haralson.

Chairman Rod Cleveland called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 13th day of August 2018 in meeting Room 200 of the Cleveland County Office Building. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Harold Haralson, Vice-Chairman
Darry Stacy, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Linda Atkins, Undersheriff Blake Green, Bryan Jenkins, Daniel Thatcher, Denise Ellison, Earl Cox, Jacob McHughes, John Roberts, Kathy Singer, Laura Smith, Melinda Duke, Susan Burr, Susan Reese, Sheriff Todd Gibson, Tony Terrell and Jacob McGuire,

After the reading of the minutes of the Regular Meeting of **August 6, 2018** and there being no additions or corrections, Darry Stacy moved that the minutes be **approved**.

Harold Haralson seconded the motion.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.

Motion carried.

A. Bid Openings:

1. Susan Reese publicly opened and named each bidder for Bid #HWY-1870 – Non-Encumbered Contract for Concrete Contractor for the County Commissioners. The bid term will be from award date through May 4, 2019.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY
County Bid #HWY-1870 Concrete Contractor
List of Individual Bidders

Timbrel Concrete	Rowland Family Construction LLC
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BID: #COM-1870
 DEPT: Commissioners
 DATE OPENED: 8-13-18

**Awarded
 To:
 Tabled on
 8/13/18**

List of Individual Items

The bid term will be from award date through May 4, 2019
 Concrete Contractor to Set Forms,
 Leveling and Finishing of Concrete for the Cleveland County Commissioners.

Driveways

Per Sq. Foot:

Building Slabs

Per Sq. Foot:

Wing-Walls for Bridges

Per Sq. Foot:

Head-Walls for Bridges

Per Sq. Foot:

Contact:

Austin Landreth

Randy Rowland

Title:

President

Owner

Address:

8257 Gary Dr.
 Tulsa, OK
 74131

15401 S Peebly Rd
 Newalla, OK

Phone:

539-664-4124

405-830-3920 or 405-203-4630

Fax:

N/A

NON-COLLUSION AFFIDAVIT:

YES

YES

2. Melinda Duke publicly opened and named each bidder for **Bid #PA-1871 – One-Year (1) Non-Encumbered Contract for Office Supplies, Furniture and Equipment for Cleveland County.** The bid term will be from August 31, 2018 through August 30, 2019.
 The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY

**Copelin's Office
Center**

Admiral Express

BID: #PA-1871
DEPT: Purchasing

DATE OPENED: 8-13-18

1

List of Individual Items
One-Year (1) Non-Encumbered
Contract for Office
Supplies, Furniture and
Equipment. The bid term
will be from August 31, 2018
through August 30, 2019,
with the option to renew up to
two (2) more
consecutive years.

Awarded To:
Tabled on 8-
13-18.

Cost Plus Percentage Rate:

1st Year:	2.000%	-2.5%
2nd Year:	2.000%	-2.5%
3rd Year:	2.000%	-2.5%

Optional Purchase Percentage
Rate:

1st Year:	2.000%	-2.5%
2nd Year:	2.000%	-2.5%
3rd Year:	2.000%	-2.5%

Company provide on-line
ordering:
Restocking Fees:

YES

YES

Restocking fees may apply if
returns are done more than 30
days of purchase. Restocking
fees may apply to "non-
stocking special orders"
Subject to
vendor/manufacturers
requirements.

Admiral Express does not
charge any restocking fees.

Exceptions:

20% off manufacturer's list price on all
office supplies not included in the S.P.
Richards catalog.

See attached Addendum

10% off manufacturer's list on all copier,
printer and fax supplies not listed in the
S.P. Richards catalog.

10% off manufacturer's list on all toys
and educational supplies.

We will quote any furniture items not
included in the S.P. Richards catalog on
a purchase by purchase basis. These
may include delivery, assembly,
installation or factory freight charges.

Warranty:

We honor the warranty of the
manufacturers of the items we sell.

All faulty or broken products can
be returned for full credit or
replacement within 30 days of
receipt.

Contact Person:

Mariam Fulkerson

Marnie Knight

Title:

Customer Service Rep

Account Representative

Address:

425 W Main St. Norman, OK
73069

1827 N Yellowood Ave.
Broken Arrow, OK 74012

Telephone Number:

405-253-1402

918-249-4033

Fax Number:

405-321-6476

918-249-4033

Email:

orders@copelins.com

marnie@admiralexpress.com

NON-COLLUSION AFFIDAVIT:

YES

YES

Admiral Express
ADDENDUM

In Addition to the above discounts, the below additional discount schedule applies to furniture products purchased directly from HON through the National IPA contract, which Cleveland County qualifies for.

Tier	Total Order At List	Systems & Pedestals	Vertical & Lateral Files, Storage	Tables; Desks; Casegoods,	HON Branded Seating	<i>basyx</i> by HON Branded Products	Education
1	\$0 - \$100,000	67%	58%	56%	56%	58%	56%
2	\$100,001 - \$250,000	69%	65%	61%	61%	60%	58%
3	\$250,001 and above	Negotiated	Negotiated	Negotiated	Negotiated	Negotiated	Negotiated

Darry Stacy moved, seconded by Harold Haralson, to **accept** the bids for **Item No. 1 and Item No. 2** and instructed the Purchasing Department to qualify, tabulate and prepare a report for the bids.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

B. Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Harold Haralson, to **award** to low bidder, **Securadyne System**, in the amount of \$5,250.00, District #1 Gravel Yard, and \$5,250.00, District #1 Barn, for **Bid #COM-1866** – The purchase and installation of a new Access Control System for various locations in Cleveland County.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

2. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Rod Cleveland moved, seconded by Darry Stacy, to **table** until a later date the awarding and/or rejecting of the bids for **Bid #HWY-1868** – Six month (6) Non-Encumbered Contract for Tires and Tubes. The bid term will be from September 5, 2018 through March 4, 2019.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

3. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Rod Cleveland moved, seconded by Harold Haralson, to **table** until a later date the awarding and/or rejecting of the bids for **Bid #HWY-1869** – Six Month (6) Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County

Commissioners. The bid term will be from September 7, 2018 through March 6, 2019.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

C. Items of Business:

Chairman Cleveland said that the following Items No. 1 through No. 9 are **Consent Items** and are routine in nature; therefore, Darry Stacy moved, seconded by Harold Haralson to **approve** the Consent Items:

1. **Quote** from Five G’s construction Inc. in the amount of \$3,740.00 to install a bore for conduit in the new maintenance building facility, per OS Title 61, Sec. 102 & 103.
2. **Quote** from L&M Heat & Air in the amount of \$6,153.00 to install a new HVAC system for the new maintenance building facility, per OS Title 61, Sec 102 & 103.
3. **Claim Form ODOT 324a/** Payment for Parcel 3 and 3.1 in the amount of \$4,100.00 to be paid to Pinnacle Consulting for secure acquisitions on Project 311209(04) 156th Ave.
4. **Claim Form ODOT 324a/** Payment for Parcel 54 & 54.1 in the amount of \$1,800.00 to be paid to Pinnacle Consulting for secure acquisitions on Project 311209(04) 156th Ave.
5. **Acknowledgement of acceptance** of the District Attorney’s Drug Asset Forfeiture report for FY 2018.
6. **Agreement** between Cleveland County District #3 and City of Noble to provide labor and equipment for a Recreational Trail at Dane Park located at 525 S. 8th Street in Noble, OK.
7. **Change Order No. 1** for DR-4117-09 CDR – Project #9 CDR Harrah/Newalla Road. The change includes an adjustment to the base contract adjusting the award amount to \$849,691.75 and extending the contract duration 30 days due to product material delivery.
8. **Review, Audit, Approve or Disallow Blanket Purchase Orders submitted.** A report will be available for distribution at the meeting or may be obtained from the County Clerk.
9. **Review, Audit, and approve or disallow claims for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay.** A report will be available for distribution at the meeting or may be obtained from the County Clerk.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

END OF CONSENT

D. There was no **new business** to come before the Board for discussion.

E. During **Commissioners** discussions about **County Business**, Darry Stacy said that discussion was had in the Budget Board meeting this morning that the Office of Management and Enterprise Services came out with a figure of \$63.5 million as to how much the counties saved from §781. The money, according to Statute, will benefit Cleveland County once deposited into an account for apportionment to counties by the legislatures.

Chairman Rod Cleveland said that he has communicated with a lobbying coalition led by Rick Cowan, Texas State Director, who attended the Oklahoma Sheriff’s Association recently and is lobbying against bigger trucks in hopes to keep truck weights at 80,000 pounds since more weight negatively impacts the braking capabilities of the heavier trucks placing motorist at more risk on the interstates.

Chairman Cleveland discussed a letter received from Perry’s Farm stating that they cannot take part by supplying animals for the Petting Zoo at the Cleveland County Fair Grounds this year.

Commissioner Cleveland wished the owners of Perry’s Farm much luck and thanked them for their many years of service to the Cleveland County Fair.

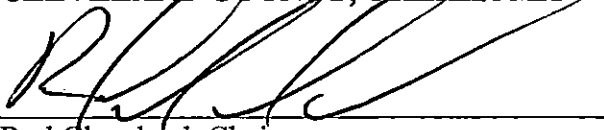
Rod Cleveland said he received good news from ODOT Field Division 3 that they have a carryover of \$ 33.0 million dollars for seven projects ready for letting. The first project is Pontotoc County and from there they will try to do as many as possible and added that Cleveland County is fifth on the priority list.

F. There were **no comments** made by the **Public**.

G. There being no further business to come before the Board, Darry Stacy moved, seconded by Harold Haralson, that the meeting be **adjourned** at 1:11 P.M.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

(Clerk’s Note: Agenda was posted on August 10, 2018 @ 9:28 AM.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**



Rod Cleveland, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by:



Deputy County Clerk